



- How do I keep people focused on project goals?
- How do I accelerate the project life cycle?
- How do I ensure that everyone, from stakeholders to end-users, shares the same vision?
- How do I retain, retrieve, and share knowledge gained during an implementation?

# PMO is your answer.

## Program Management Office



### THE PATH TO PROJECT QUALITY

IT Convergence is a global enterprise application solution provider offering Consulting, Education, Support and Development Services. Our Program Management Office (PMO) leverages resources across these service lines to add business value to your investment in technology. PMO bridges the gap between the potential offered by new technology and the improved productivity and innovation enabled by a successful implementation. PMO will help you transform your business by providing the services that allow you to manage large-scale initiatives that span your entire organization.

IT Convergence takes an integrated approach to program management that is designed to ensure quality and reduce risk. PMO's services extend through the entire lifecycle and focus on delivering effective project, change, and knowledge management.

■ **Project Management** – Keeping global projects on-track is always a challenge. PMO provides a proven methodology and a Global Project Toolkit that allows you to plan, execute, achieve and measure results during an implementation.

■ **Change Management** – Effective change management is essential to success. PMO will work

with you to secure the sponsorship and mobilization necessary to put in place the communication and commitment necessary for a business transformation.

■ **Knowledge Management** –The knowledge acquired during an implementation holds tremendous value for an organization. PMO will facilitate education and knowledge transfer throughout your company, and help develop effective processes for organizing, storing, and retrieving knowledge during an implementation.

PROJECT MANAGEMENT	CHANGE MANAGEMENT	KNOWLEDGE MANAGEMENT
<ul style="list-style-type: none"> <li>▶ Planning &amp; Tracking</li> <li>▶ Scheduling</li> <li>▶ Budgeting &amp; Financials</li> <li>▶ Project Rollups</li> <li>▶ Dependency Management</li> </ul>	<ul style="list-style-type: none"> <li>▶ Organizational Change Management</li> <li>▶ Executive Alignment</li> <li>▶ Issue Management</li> <li>▶ Risk Mitigation</li> <li>▶ Transition Management</li> </ul>	<ul style="list-style-type: none"> <li>▶ Adoption &amp; Education</li> <li>▶ Communication</li> <li>▶ Document Management</li> <li>▶ Deliverable Reuse</li> <li>▶ Test Case Management</li> </ul>
<b>QUALITY ASSURANCE</b>		

## PMO HELPS YOU REACH YOUR BUSINESS OBJECTIVES

PMO helps you simplify the complexities of a global implementation. Each of these specific services is designed to help define a strategic vision, communicate that vision throughout your organization, and mobilize the resources that ensure that this vision becomes a reality.

- **Strategy:** PMO conducts a gap analysis that we use to align your solution with your business objectives. From there, we define a future process model which becomes the basis for project planning.
- **On-site/Off-site Project Management:** IT Convergence has the global reach to provide project management services wherever you need them because we adapt our flexible on-site and/or remote project management model to meet your needs.
- **Quality Management:** PMO rigorously monitors your initiative's progress to make sure deliverable targets are met and ensure that all activities stay within the project's scope.
- **Health Check:** For an initiative already in progress, senior-level consultants will evaluate its status by conducting a thorough project walk-through followed by specific recommendations.
- **Project Remediation:** PMO's experience has proved to be a key asset to organizations that have needed to quickly turn around projects that ran into problems because they lacked an integrated program management strategy.
- **On Demand Consulting:** PMO can deploy seasoned consultants to fulfill your resource requirements regardless of your project's stage. Moreover, if you need technical support or development services, PMO will arrange to cost-effectively provide these services remotely through our Support and Development divisions.

## RELY ON PMO FOR RESULTS

Successful implementations of major IT initiatives are only realized when a series of interdependent projects are successfully executed. PMO helps you do this by managing scope, scheduling, budgeting, reducing risk, and providing comprehensive change and knowledge management services. For every client, PMO:

- Provides accurate estimates on project length, cost, and scope
- Reduces delivery costs
- Proactively identifies and resolves problems and risks
- Enables better communication between all key stakeholders
- Develops your organization's knowledge base
- Maintains the focus necessary to accomplish your business objectives



New technologies only result in a competitive advantage when they are implemented with a strategy that integrates the execution methodology, commitment to change, and communication necessary to achieve a business transformation. IT Convergence's Program Management Office will work with you to develop a strategy that transforms your business. Take the first step toward realizing a rapid return on your investment in technology. Contact IT Convergence today.

## TO LEARN MORE ABOUT THE RESULTS WE CAN PROVIDE, PLEASE CONTACT US:

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